



1 (one) MCESD# Per Application

Mailing and Delivery Address:

Maricopa County Environmental Services Department
Subdivision Infrastructure and Planning Program
1001 N. Central Avenue, Suite 201
Phoenix, AZ 85004-1940

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- Approval OF Constructions (AOCs) are applied for after the component is built and testing has been completed and passed.
 - MCESD issues AOCs only for MCESD issued Approvals TO Construct (ATC).
 - One (1) MCESD number per AOC application. Do not put multiple numbers on one application. ATCs are issued with one MCESD number and AOCs are issued the same way.
 - For the Engineer's Certificate of Completion area on the application, the only items required are registered engineer's name, phone & fax numbers and the wet seal and signature. Nothing else is to be added.
 - The engineer sealing/signing must be comfortable with the information provided on the as-built plans.
 - Please make sure that the application is completed legibly. MCESD signs the bottom of the application when issued, which turns it into the issued certificate.
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AOC Application Instructions

PWS# - "Public Water Supply" number – last three digits needed. Needs to be the assigned number that is providing potable water, must be the same on the ATC and the AOC.

MCESD# - located on the plans that were signed by MCESD and can be found on the Approval to Construct Certificate.
(One MCESD number per application)

Type of Component – write in the type of component the AOC application is for, **water, sewer, etc.**

DWR# - last six digits needed. FOR WELLS ONLY. Must have source approval before applying for AOC.

Project Name - as denoted on the Approval to Construct Certificate. Should be the same as on the plans.

Project Address – physical location of project.

Project Description - the description should be the same as the description on the Approval to Construct (ATC) Certificate, this will be different for each component.

Project Owner - must be a person with fiduciary responsibilities associated with the Project.(Print Name)

Job Title - examples: Owner, President or Vice President of Corporation/Home Owner Association, Manager.

Project Company Name – the name of Company who owns the Project.

Mailing Address, City, State, Zip Code - location of project owner, original will be mailed to this address, unless otherwise noted.

Signature of Project Owner - No one other than named project owner can sign the application unless there is a letter of authorization, attach.

Engineer's Certificate of Completion – must be filled out, sealed and signed by a registered Engineer only, do NOT alter the application in any way.

Any questions contact Cindy Furze at 602-506-1058 or CFurze@mail.maricopa.gov

*** The Department reserves the right to request any other information ***



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(PLEASE PRINT CLEARLY)

Project Name: _____

Contact Person: _____ **Title** _____

Email address of contact person _____

Company Name: _____

Phone number: _____ Ext: _____ Fax Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

- On the AOC application ONLY, an Engineer can be the Project Owner.

Application check list for Approval of Construction

- ☐ **Cover Page for MCESD Projects -**
- ☐ **Approval of Construction application (attached)**
- ☐ **Cover sheet of sealed and signed As-Built plans**
(can be sealed and signed by a registered land surveyor or registered engineer)
Full set must be available upon request in accordance with R18-4-507.2, R18-4-508 Record Drawings and Part E Type 4 General Permit R18-9-E301.E.
- **(If the application is for a subdivision and the cover page does not show the subdivision lots, we will need the pages that do.)**
- ☐ **Test results or a letter from the City stating the type of tests that were run and that they passed**
- ☐ **Potable water systems** - test results including, but not limited to pressure and bacteriological test data.
- Sewage collection systems** - test results including, but not limited to deflection, leakage and uniform slope test data.
- Reclaimed water distribution systems** - test results including, but not limited to pressure test data.
- **The Approval of Construction (AOC) application will be signed by the MCESD Program Manager and will become your AOC certificate.**
- **The original will be mailed to the applicant.**

Any questions contact Cindy Furze at 602-506-1058 or CFurze@mail.maricopa.gov

*** The Department reserves the right to request any other information ***



Approval of Construction and/or Verification of General Permit Conformance

PWS# 04-07-____ **MCESD #** _____ **Type of Component** _____
(One (1) MCESD# per request) (Example: water, sewer, reuse, lift station, etc.)

DWR# 55-____ **Wells Only (Must have source approval before applying for AOC.)**

Project Name: _____

Project Address: _____
(Physical location of project)

Project Description

Project Owner: _____ **Job Title** _____

Company Name _____

Mailing Address _____

City _____ **State** _____ **Zip Code** _____

Signature of Project Owner _____ **Date** _____

Engineer's Certificate of Completion

I, _____, a Professional Engineer registered in the State of Arizona; confirm that the project was completed in compliance with the plans and specifications approved by the Department, except as noted on the "as-built" plans. Applicable test results as required are attached.

Seal & Signature

Engineer's Phone _____

Engineer's Fax _____



Department Use Only

Approval of Construction and/or Verification of General Permit Conformance

For the project as described above, the Project Owner is granted an Approval of Construction and/or Verification of General Permit Conformance for operation and/or discharge under the terms of General Permit 4.01 in accordance with Title 18, Chapter 9, and Permit Article 2 (Wastewater); And/Or Title 18, Chapters 4 and 5 and Chapters IV and V of The Maricopa County Environmental Health Code (Water).

By _____
Wesley A. Shoner, PE, Program Manager
Subdivision Infrastructure & Planning

Date _____